



## Meeting Minutes (January 18, 2021)

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### Call to order

Deer Creek Board meeting was held via Zoom on January 18, 2021 at 5:38 PM. Meeting called to order by President Van Free. Attendees included Van Free, Thomas Marangoly, Darrell Pearson, Shirley Brown, and Hasan Mahmud.

Members not in attendance included Henry Davis.

### Approval of minutes

November 4<sup>th</sup>, December 16<sup>th</sup>, December 23<sup>rd</sup>, January 10<sup>th</sup> and January 23<sup>rd</sup> minutes. Van moved that the minutes be approved and Dr. Darrell Pearson second the motion. Unanimously approved.

### Introduction of new Executive Director

Van formally introduced Ms. Aya Zaied as the new Executive Director for Deer Creek to Board members.

### Reports

Executive Director presented the weekly status report which explains in detail the current issues, completed and ongoing tasks. (refer to Weekly Report 1-11 to 1-15.pdf).

### Unfinished business

November 2020 financial statements will be published on to our website.

All Board members pledged the following three duties of Board members:

1) Duty of Confidentiality 2) Duty of Loyalty 3) Duty of Care.

Food Truck arrival schedule should be organized and notify homeowners in advance via our FB page & Website, if possible.

### Motion

1. Publishing full meeting minutes to homeowners (except employee salary info & executive session etc.).  
Moved by Van second Thomas. Unanimously approved.
2. Board member vacancy: To accept Jim Sadie as the new board member, moved by Darrell second by Thomas. Board passed it unanimously.
3. Office closure on Saturdays (open as needed): Moved by Shirley second by Van and the motion was unanimously approved.

4. New Committee Members: Nawrocki P. Andrew & Ronald Whetstone to the Landscaping Committee. Robin Burcham & Edris Davis to the Architect Review Committee – Motion moved by Van second by Hassan. Unanimously approved.

## New Business

Board discussed the issue of our security camera we use was not working properly since December 20, 2020. Van & Ms. Aya met with vendor to find out why this happened. Vendor mentioned that currently there is no backup option setup for Deer Creek and he will provide a new quote for the added service. In addition he promised to have process in place to monitor the system failures for every 10 min. and if it is down the system will notify the vendor and Deer Creek office staff.

Board discussed homeowners issues and complaints received.

Conduct Board meetings 2<sup>nd</sup> Thursday of each month

## Announcements

The Mosque nextdoor to Deer Creek is constructing a kitchen to the back of the Mosque.

## Adjournment

Meeting adjourned at 7:10 PM

February 11, 2021  
Date of approval

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